

Beartooth Electric Cooperative, Inc.

TRUSTEE POLICY NO. 210

1. SUBJECT: BOARD OF TRUSTEES CLOSED SESSIONS

2. OBJECTIVE:

- 2.1. To state the purposes for which the Board of Beartooth Electric Cooperative, Inc. (BEC) may hold a closed session.

3. POLICY:

- 3.1. At any time during a regular or special meeting of the Board, a closed session will be held:
 - 3.1.1. to consult with legal counsel;
 - 3.1.2. to discuss litigation or prospective litigation by or against BEC;
 - 3.1.3. to review information that is confidential or should not be generally known, such as delinquent accounts;
 - 3.1.4. to investigate, discuss or review employee disciplinary matters;
 - 3.1.5. to discuss any member violation of rules, policies or member contracts;
 - 3.1.6. to investigate, discuss or review a violation of policy or responsibilities of a trustee;
 - 3.1.7. to discuss competitive matters that if disclosed, would give an advantage to competitors or prospective competitors.
- 3.2. At any time during a regular or special meeting of the Board, a closed session may be held. The closed session can be initiated either at the discretion of the Board president or upon motion of any sitting trustee upon the passage by a majority vote:
 - 3.2.1. to confer and discuss contracts or real property purchases;
 - 3.2.2. to review BEC employee or personnel issues;
 - 3.2.3. to discuss issues relating to security.
- 3.3. Prior to entering a closed session, the Board president shall announce the general nature of the reason for holding a closed session. Minutes of closed sessions shall not be taken. Upon exiting a closed session, the president shall announce the general nature of any

topics discussed during the closed session if they differ from those that were announced prior to entering the closed session and the Board shall vote on any action to be taken as a result of items discussed in the closed session.

4. RESPONSIBILITY:

4.1. The Board president shall ensure that the provisions of this policy are followed.

Adopted: 11/25/2014
Reviewed: 01/31/2017
Reference: BEC Policy II-A-5
Review Date: January 2019

Attest: /s/ David Peterson
Board President

Attest: /s/ Julie Lindgren
Secretary/Treasurer