

Beartooth Electric Cooperative, Inc.

MEMBER RELATIONS POLICY NO. 420

1. SUBJECT: DONATIONS AND CONTRIBUTIONS

2. OBJECTIVE:

To establish guidelines for use by the Board and management when considering donations and contributions

3. POLICY:

3.1. Donation requests, except labor donation requests, must be submitted on a form provided by BEC for consideration, unless the form requirement is waived by the General Manager. All donations must directly or indirectly benefit all or a portion of the BEC membership. All donations should improve the community's perception that BEC is a good community member. Donations will not be made to for-profit entities. Donations will not be made to national organizations except as authorized by this policy.

3.1.1. Donations may be made to:

3.1.1.1. Individuals - Donations to individuals should be connected with events or projects that improve the community as a whole and not for the sole benefit of the individual. Examples are 4-H projects, scholarships, etc.

3.1.1.2. Community Groups - Donations to community groups should be for events or projects that improve the community as a whole and not for the sole benefit of the group. Examples are the Chamber of Commerce, Economic Development, Boys & Girls Club, etc.

3.1.1.3. Nonprofit Business or Corporations - Donations to nonprofit businesses or corporations must be to provide direct support to members of the community. Examples would be Interfaith Volunteers, Food Pantry, etc.

3.1.1.4. Industry Organizations - Donations to causes of a statewide or industry wide nature must be to support the public perception of Cooperatives or the utility industry in general. Examples would be catastrophe relief, NRUCFC Integrity Fund, NRECA International Program, etc.

- 3.1.2. Labor donations may be made for community improvement purposes within the BEC service area, and communities within. Examples would be installing Christmas lighting, community banners, tree trimming, etc.
- 3.1.3. Donations or contributions which are made for purposes which include publication or promotion of BEC may be considered advertising rather than donations and may be subject to this policy unless the advertising is of a business nature such as safety, help wanted, outages, etc. Examples would be community and school activity advertising, sport team billboards, handouts, and circulars.
- 3.2. Donations over \$150 will be presented by the donation recipient, by a Board Trustee, or the General Manager acting on behalf of the recipient, to the full Board of Trustees for approval.
- 3.3. Donations of \$150 and under may be left to management discretion, within the established budget. Management may present smaller donations to the Board for approval if it is felt that Board guidance would be helpful.
- 3.4. Labor donations of an annual, ongoing, or minor nature will be left to management discretion.
- 3.5. A donation amount will be established within the annual operating budget each year. A list of donations shall be reported to the Board of Trustees on a monthly basis.
- 4. RESPONSIBILITY:

The General Manager shall ensure that the provisions of this policy are followed.

Adopted: 03/27/2009
 Revised: 04/18/2017
 Reference: BEC Policy 3A-3
 Review Date: April 2019

Attest:/s/ David Peterson
 Board President

Attest:/s/ James R. Webb
 General Manager