

MEMBER RELATIONS POLICY NO. 409

1. SUBJECT: OPEN MEETINGS

2. OBJECTIVE:

2.1. To ensure the deliberations and actions of the Board of Trustees of Beartooth Electric Cooperative, Inc. (BEC) shall be, with the exception of legal, contractual and personnel issues, conducted in open meetings as outlined in this policy or as otherwise determined at the discretion of the Board.

3. POLICY: The following provisions shall govern attendance at meetings of the BEC Board:

3.1. Meetings - General

3.1.1. All regular and special meetings of the Board shall be open to the Members and general public.

3.2. Meetings - Agenda

3.2.1. All delegations of Members may appear before the Board during the designated Board meeting time slot.

3.2.2. The member should provide a written request to inspect or copy corporate records during normal business hours. Copies will be made within a reasonable timeframe (timeframe approved by General Manager based on staff workload).

3.2.3. Members are invited to remain in attendance for the Board's discussion of matters they have presented. The Board, may defer action or discussion on any matter brought before them to allow adequate time to fully consider the issue. The intent is to avoid hasty decisions and allow time to adequately consider alternatives and the various consequences of any requested action.

3.3. Meetings - Closed Sessions are defined in BEC policy TP210.

3.4. All BEC meetings, excluding closed sessions, may be recorded.

3.5. Minutes

It is the responsibility of the Board to ensure minutes of each meeting are prepared and kept as a permanent record of the proceedings and retained for the life of the corporation, (AP 629, BL Article II, Section 5) or as otherwise set forth in Montana and Wyoming statutes.

4. RESPONSIBILITY:

4.1 The Board president shall ensure that the provisions of this policy are followed.

Adopted: 11/25/2014
Revised: 03/28/2017
Reference: LV410, BEC Bylaws A.V. TP210
Review Date: March 2019

Attest: /s/ David Peterson
Board President

Attest: /s/ Julie Lindgren
Secretary/Treasurer