

Beartooth Electric Cooperative, Inc.

MEMBER RELATIONS POLICY NO. 407

1. SUBJECT: USE OF TRANSPORTATION AND CONSTRUCTION EQUIPMENT

2. OBJECTIVE:

To set policy concerning the use of transportation and construction equipment.

3. POLICY:

3.1. Transportation equipment has been purchased by Beartooth Electric Cooperative, Inc. (BEC) to facilitate the conducting of business, construction, operation and maintenance of the utility system. The vehicles shall be used as follows:

3.1.1. Travel from headquarters to assigned work areas and return carrying crews, equipment and material as needed.

3.1.2. Employees traveling on BEC business, away from their normal work area, may use the vehicles to drive between assigned work areas and cafes, restaurants, motels, etc. to obtain meals or lodging. For BEC purposes, and with their supervisor's permission, employees may take a vehicle to their home to expedite corporate business or travel.

3.2. BEC owned equipment may not be used by any employee or member for private, personal or business use. However, equipment such as the digger, bucket truck or other equipment may be used on a limited basis to assist in emergencies or for non-profit, service or community organizations on projects that benefit local communities. The equipment must be operated by a qualified BEC employee. Such use of equipment must not interfere with BEC scheduled work and shall be consistently administered by the Line Superintendent throughout the utility service area. No rentals of BEC equipment will be allowed.

4. RESPONSIBILITY:

The General Manager shall ensure that the provisions of this policy are followed.

Adopted: 11/25/2014

Revised: 03/28/2017

Reference: LV407

Review Date: March 2019

Attest: /s/ David Peterson
Board President

Attest: /s/ Julie Lindgren
Secretary/Treasurer