

MEMBER RELATIONS POLICY NO. 406

1. SUBJECT: SALES OTHER THAN ELECTRIC

2. OBJECTIVE:

To establish policy for management to follow in sales of materials to others.

3. POLICY: Sales of materials and equipment through Beartooth Electric Cooperative, Inc. (BEC) shall be allowed as follows:

- 3.1. Occupation-related safety equipment and devices such as tools, clothing and work equipment that are required as a condition of employment may be purchased from BEC.
- 3.2. Members and employees may purchase, for their own personal use, limited quantities of electric wiring materials normally stocked by BEC if such materials are not readily available through other local businesses.
- 3.3. Electricians and electrical contractors may purchase, for use on projects located within BEC service area, limited quantities of electric wiring materials normally stocked by BEC if such materials are not readily available through other local businesses.
- 3.4. Prices for above materials will be at cost plus freight, taxes and reasonable overhead.
- 3.5. Materials from stock will be paid for at the time of purchase. No credit will be allowed except electricians and electrical contractors who have established credit with BEC.
- 3.6. When items allowed for employees must be ordered, established procedure for purchasing will be followed. The cost of said items will be billed to the employee upon receipt of an invoice from the supplier and must be paid for within 30 days of the date of the billing to the employee.
- 3.7. Material, equipment, tools, etc. determined to be surplus or obsolete will be sold to members or employees by sealed bid. Notice of items to be sold and the conditions of the sale shall be advertised by BEC. All sales will be cash.

4. RESPONSIBILITY:

The General Manager shall ensure that the provisions of this policy are followed.

Adopted: 11/25/2014
Revised: 03/28/2017
Reference: LV406
Review Date: March 2019

Attest: /s/ David Peterson
Board President

Attest: /s/ Julie Lindgren
Secretary/Treasurer